



Meadowhead School

Academy Trust

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Headteacher

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Steve Bacon

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HWE/SGI

19th March 2020

Dear Parents/Carers,

RE: Transition and School Closure

We are writing to let you know that we have now been instructed to close the school to almost all students after this **Friday 20th March** until further notice.

Hopefully by now you will have received your transition packs with all the relevant information you require, as well as some important documents to complete and return to us. We will endeavor to keep you updated on the situation and if we are open in July we plan to run our transition days as scheduled.

With this in mind, please can you ensure that you complete the signed paperwork by the deadline of **Tuesday 24th March** in order for us to continue to ensure that your son/daughter's transition from Year 6 to Year 7 is as smooth as possible.

Please note that this is a national school closure – as you may have heard in the news – so while it is a challenging situation, we are not alone. We will re-open fully as soon as we can and we will let you know in order for our transition days to take place on 9th and 10th July if this is the case.

If you have any questions or would like to discuss this further please contact:

Transition@meadowhead.sheffield.sch.uk

Kind regards

H Weeks

Assistant Headteacher

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