



We Make A Difference

Headteacher
Kam Grewal-Joy
Deputy Headteacher
Tamsin Woodward

CHE/SGI
May 2026

Dear Parent/Carer

Re: Year 11 Examination Preparation

As we begin the summer examination process, we are writing to clarify a few very important points so that the process can be as smooth and stress-free as possible.

Examination Study Leave

Your child may inform you that they only need to be at school when they have an examination. This is not the case. **All students should be in school, in full school uniform, until their last examination.** For most students this means that they will be in school until the end of their final Science examination on the morning of **Monday 15th June 2026**, although the last GCSE examination is currently scheduled to be on **Wednesday 17th June 2026**.

Please ensure that your child is available on **Wednesday 24th June 2026** in the case that the contingency day is needed to be utilised by the exam boards.

Our approach is based on our experience that students achieve stronger outcomes when they remain in school and continue to access the support of their subject specialist teachers.

During this time, lessons are focused on valuable exam preparation through:

- Revisiting key knowledge and core concepts, there is a risk that students at home will revise material that is not relevant to their course.
- Addressing gaps in learning
- Developing revision and examination techniques
- Completing and reviewing practice exam questions

We strongly believe that the school environment is the best place for students, not only from a learning perspective, but also to provide emotional support (others feel the way you do, a shared experience) and continuing those good habits (getting to school at the same time each day, eating at the same time) which are not always adhered to when students are at home.

Please support our approach, we have followed it for many years, and it had produced successful outcomes.

Electronic Devices and Examinations

The JCQ (Joint Council for Qualifications, the body responsible for Examinations) state that **the possession of a mobile phone or other unauthorised electronic device is not allowed - even if you do not intend to use it.**

You will be subject to penalty and possible disqualification from the exam/qualification.

Unfortunately, in the last couple of years, we have had students who have either taken their mobile devices into the examination room in their pocket (turned off) or left them in a bag (switched on) and in both scenarios, students have been reported to the examination board and were disqualified from that particular qualification.

This has resulted in some students not achieving the required grades for their chosen next step courses.

We are reminding all students and families that devices with potential technological / web enabled access such as mobile phones, iPods, MP3/4 players, smart watches and fitness trackers are not permitted.

Ideally, we would prefer that such items are not brought to school at all, however, if they are, they should be **turned off** and be placed in the bag and coat storage area at the front of each row in the examination room.

We have purchased metal detecting wands to assist us in identifying any potential examination breaches, although we will only consider their use should an issue of concern arise.

If a student is found to be in possession of any unauthorised item after the start of the examination, the device will be confiscated and a full report will be submitted to the examination board who will take the necessary action in accordance with the JCQ Rules and Regulations on Malpractice.

Passport to the Prom

Every year we incorporate our Passport to the Prom programme initiative into the examination process to encourage students to fully engage in our examination preparation procedures between now and the end of the examinations. Those not meeting the expectations will not receive their final invitation to attend. If you, or your child have any concerns regarding the likelihood that they may not meet the school's expectations, please contact the year team in the first instance to discuss it further.

After School Sessions

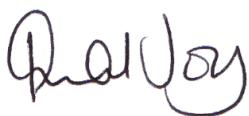
The required and recommended revision sessions will continue for the remainder of this term, including the Monday period 6 English lessons.

All students have received a Passport to the Prom booklet to enable them to track their attendance at the after-school sessions.

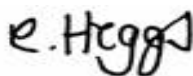
Students attending these sessions should come ready to fully participate in the activities arranged by their teachers.

Finally, we wish all Year 11s the very best during the next six weeks. We are here to support them and to ensure that they are fully prepared for their examinations. We encourage them to keep working hard and to make the most of the opportunities in school to prepare for their examinations.

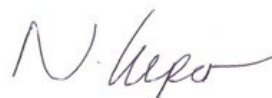
Yours faithfully,



Mrs. K Grewal-Joy
Headteacher



Mr. C. Heggs
Assistant Headteacher



Mr. N. Cooper
Head of Year 11