



We Make A Difference

**Headteacher**  
*Kam Grewal-Joy*  
**Deputy Headteachers**  
*Steve Bacon*  
*Tamsin Woodward*

KGR/SGI  
December 2023

Dear Parents/Carers

**Re: End of Term Arrangements**

I am writing to inform you that school will close early on **Friday 22<sup>nd</sup> December**. Students will be dismissed between 12:15pm and 12:30pm. School meals will be available after 12:00, although it is expected that most students will eat their lunch during an extended break earlier in the day. If you are unable to accommodate this change, provision will be made for students to remain in school until the normal time of 2:45pm. **Please let us know if you would like your child to remain in school until 2:45pm.**

To raise further funds for St Luke's, a hospice charity, already supported by the Christmas Fair, we will also hold a **Christmas Accessory Day** on this day. Students must attend school in full uniform but can wear a Christmas jumper over their polo shirt or can wear a Christmas accessory such as a hat or headband. Any student not wearing full school uniform will be sent home to change. For students who choose to participate, a collection tin will be available for cash donations of £1 at each year office.

Please note that students will return to school on **Monday 8<sup>th</sup> January 2024**.

On behalf of all staff at Meadowhead School may I wish you a Merry Christmas and a restful time with your loved ones over the festive break.

Yours faithfully,



Mrs K Grewal-Joy  
Headteacher