

Meadowhead School
Full Opening March 2021 Year 7 – Year 11
APPENDIX

Dear Parents/Carers

This attachment is long but contains essential information; the information in boxes is particularly important.

1. Staggered Start for all students from Monday 8th March

On Monday, Tuesday and Wednesday students will only be in school for approximately two hours on **ONE** of the three days. This is so that we can test all students in our test centre and deliver an induction session with their form class. Please see below the day your child is expected to be in school. A text message will be sent later this week giving you an exact arrival time in the morning. On the day that your child is in school no live lessons will take place for his/her year group. On the other two days, your child will have either live lessons or ClassCharts work to complete. They must attend in full uniform in line with new expectations, explained later in this letter.

	From 8.30	From 12.00
Mon	6th form	Y11
Tues	Y10	Y9
Wed	Y8	Y7

2. Full return from Thursday 11th March

All students should arrive for registration at **the times shown below** in full uniform (Y7-11). This is the first full day of school for all students. Students will be directed to form rooms to receive key information regarding timetables, staffing changes, school expectations and procedures. Please make sure that your child is prompt so that he/she is fully prepared for the return to school.

Student Arrival Times

Y7 at 8.15 using the Lowedges Gate through the café entrance
 Y8 at 8.25 using the front gate through the languages corridor fire doors
 Y9 at 8.30 using the front gate through the main entrance
 Y10 at 8.30 using the Lowedges Gate onto the maths corridor
 Y11 at 8.30 using the Lower Front Gate to get to the back of the school and onto the language stairs up to the English corridor.
 Y12/13 at 8.35 using the sixth form entrance.

3. Attendance and Punctuality

School attendance will be mandatory for all students from 8th March.

Registration period starts promptly at 8.35am. All students need to report to form rooms at 8.35am for morning registration. Students who are late to school on more than two occasions in a week **will be issued a C3 detention (30 minutes).** **Persistent issues relating to public transport will be dealt with on a case by case basis.**

4. Face Masks

On their return to school all students will be required to wear face masks indoors unless they are exempt on medical grounds. This includes in the classroom in all lessons except PE, Sport Studies and Dance.

5. Asymptomatic Testing

We encourage all parents to give their consent to testing in school. All secondary schools are required to offer students three tests 3 to 5 days apart on their return to school. The first test will be during the staggered start and then test 2 and 3 will be during the normal school day. If students test positive in school they and all household members will be required to self-isolate for 10 days. Following the three tests in school your child will be given a home test kit. Parents are then asked to test their child at home twice weekly. If your child tests positive at home then parents will need to book a COVID test to confirm that they are carrying the virus. You can do this using the NHS website. [Get a free NHS test to check if you have coronavirus - GOV.UK \(www.gov.uk\)](https://www.gov.uk/get-a-free-nhs-test-to-check-if-you-have-coronavirus)

6. Safety Measures.

All students will be required to adhere to the school's safety rules in line with Public Health and Government guidance. We ask all parents to discuss the importance of these safety rules with their child to ensure full compliance.

Public Health Expectations In Relation To Covid-19:

There are some important expectations that all students must follow in order to keep our school as safe as possible.

Our additional expectations are listed below and the key message is to **protect yourself and others**

Students in persistent breach of these protective measures may receive a fixed term exclusion for 'wilful and repeated transgression of protective measures in place to protect public health'.

Wash your hands frequently with soap and water or sanitiser for at least 20 seconds - for example, on entry to school, before/after eating food, after using the toilet and before and after every lesson.

Face masks should be worn when you enter or leave the school building, around the premises, outside and inside of classrooms, including during lessons and during breaks and lunchtimes when you are inside the building.

Wear your face covering correctly at all times, so that it covers your nose and mouth. You do not need to wear a face mask when outdoors or during PE lessons.

At break times you must eat outdoors.

At lunchtimes you should also eat outdoors- it is the safest thing to do, but if you do eat indoors then you should remove your face covering for the shortest time possible.

Remember to not touch the front of your face covering with your hands and remove it with clean hands, storing the face mask in a sealed plastic bag or container between uses.

Dispose of temporary face coverings in waste bins only.

Keep a safe 2m distance from staff when you are on school premises.

Avoid physical contact with other students, keep your hands and feet to yourself. Behave in a safe and sensible manner at all times, including during breaks and lunches.

Do not cross 'bubbles' in school by mixing with students in other year groups.

Do not bring chewing gum or sweets into school and do not share any equipment with others - this includes stationery and calculators.

Follow the agreed routes around school when moving between lessons and to and from breaks and lunches.

Model good practices such as sneezing or coughing into a tissue or your sleeve/elbow and dispose of tissues into a bin immediately.

If you suspect that you have symptoms of Covid-19 stay at home, inform school and book a PCR test.

If you feel ill in school tell a member of staff immediately.

Behave sensibly when travelling to and from school and adhere to public health guidelines at all times.

Follow the instructions of staff at all times - they are here to keep everyone safe in school.

7. School uniform

Uniform can play a valuable role in contributing to the ethos of a school and setting an appropriate tone. This is particularly important when re-establishing routines, structures and boundaries following a prolonged period away from school.

Guidance on our school uniform can be found on the school website to assist you in your preparations. Please note that the Meadowhead sweatshirt is compulsory. This means that all students should have the sweatshirt with them every day. We would also ask that students do not wear hoodies to school at all. They should wear their Meadowhead sweatshirt and a waterproof jacket/coat should the weather require it. In light of the lockdown restrictions a reasonable adjustment has been made and all students will temporarily be able to wear black trainers/plimsolls if they have out grown their school shoes.

8. Lunch and break time arrangements

For safety reasons and weather permitting, all students will be expected to eat outside. Seating arrangements will be made to ensure that there is ample space for all students to take their lunch in their designated spaces.

9. Mobile Devices

Students are **not allowed mobile/smart phones, smart watches, iPods/MP3 players or any other mobile device** that is likely to distract them from learning in school. As mobile devices are expensive and very desirable, the school cannot accept liability if they are lost or stolen when brought on site. **In addition, these items if seen during the school day will be confiscated and returned at the end of the day.** Similarly, if students are seen wearing ear phones, they will also be confiscated and returned at the end of the day. Both offences will result in a C1 sanction. The school appreciates your support on this matter.

10. Rewards and Sanctions

The school will continue to recognise and celebrate all students' achievements and successes no matter how large or small, regularly during the academic year through positive phone calls, letters home, certificates, assemblies, regular written feedback in books, verbal feedback to students, and parents' evenings.

However, we also recognise that sanctions are required at times and we use those common to most schools: detentions for missed work, report cards, and in severe cases withdrawal from groups. Our levelled consequences policy ensures that when our required high standards of behaviour are not met, these cases are dealt with quickly and firmly. Following behaviour resulting in a C3 detention, all students are to attend detention after school **without exception**. Failure to attend will lead to further sanctions including isolation from lessons and exclusion from school.

Please note that the revised behaviour policy is now available on the school website, which provides information to all parents in advance of next week. All students will be inducted to new ways of working at the start of next week.

11. Daily Equipment

All students are required to bring a school bag with equipment needed for lessons.

PE kit: Meadowhead PE top and plain black shorts/leggings/track-suit bottoms, trainers/plimsolls. Students are still expected to come to school in their PE kit on days that they have PE lessons.

Basic equipment: at least 1 black pen, 1 green pen, pencil, eraser, ruler, scientific calculator, Student Planner (issued in September) and reading book for Year 7-9 students.