

# How to get an apprenticeship

**CERY'S EVANS**  
**CAREERS ADVISER**



# How it works

20% of your time  
with a training  
provider



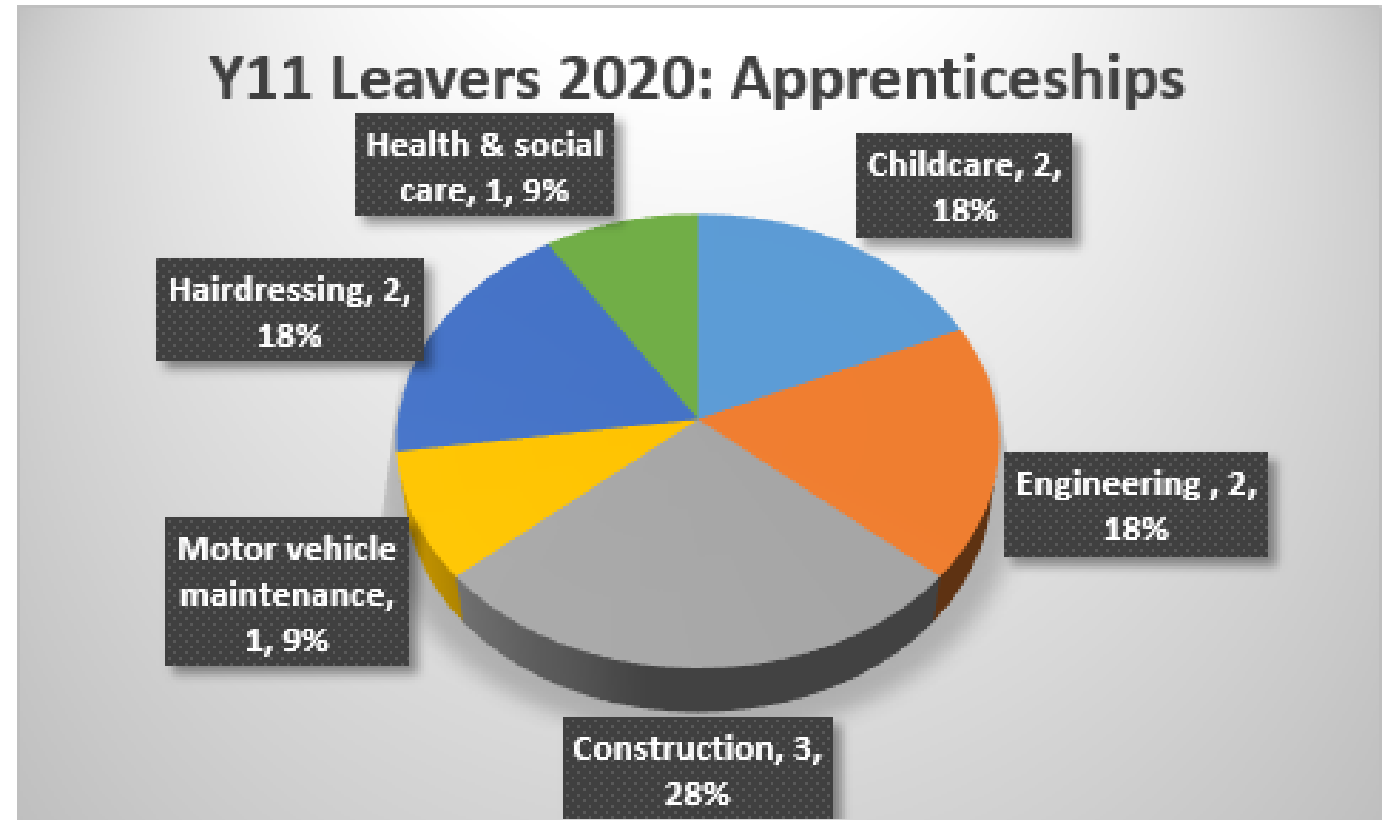
80% of your time  
working for an  
employer



Paid min £4.15 ph

What types of apprenticeships did last year's Y11s find?

- ▶ Only 11 Y11 students found an apprenticeship last year. Recruitment was lower due to the pandemic



# Are you ready for an apprenticeship?

- ▶ Are you mature enough to cope at work?
- ▶ Do you have a career direction in mind?
- ▶ Do the apprenticeships you want exist locally?
- ▶ Are you prepared to put the work in to find an employer?
- ▶ Could you show an employer that you are reliable, hardworking and keen to learn?
- ▶ Do you have some experiences you can talk about?
  - ▶ This could be from activities at home or through hobbies/interests, not just work experience

# Where & when to look (Step 1)

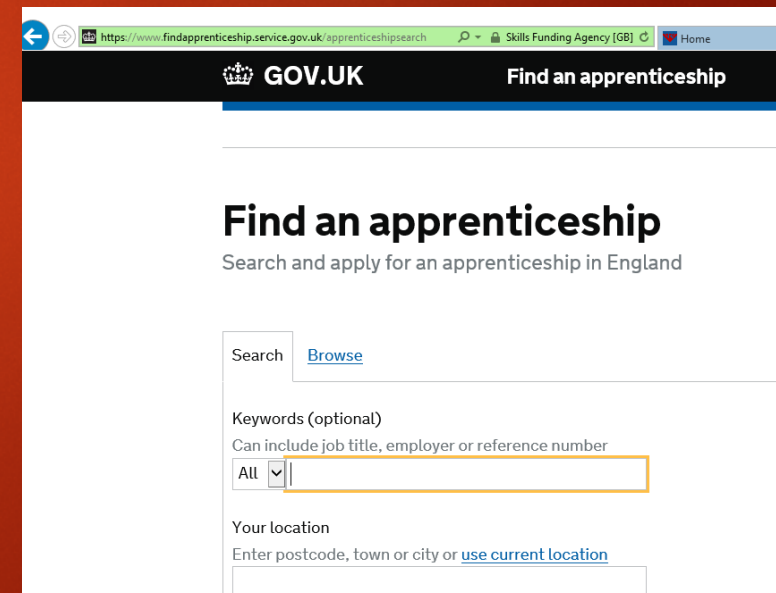
- ▶ Apply for training:
  - ▶ Colleges & training centres on Sheffield Progress/online
    - ▶ Opportunity Sheffield
    - ▶ Sheffield College and Chesterfield College
    - ▶ JTL\* (Electrical)
    - ▶ AMRC\* (Manufacturing/Engineering)
    - ▶ CITB\* (Construction)
    - ▶ White Rose
    - ▶ The Source
    - ▶ Babington
    - ▶ ...and many more
  - ▶ Apply/register by Christmas

\* Apply direct, not through Sheffield Progress



# Where & when to look (Step 2)

- ▶ Apply to employers:
  - ▶ [www.gov.uk/apply-apprenticeship](https://www.gov.uk/apply-apprenticeship)
  - ▶ Ask around friends and family
  - ▶ Approach local businesses you'd like to work for
  - ▶ When should I apply?
    - ▶ Large companies from now onwards eg Royal Mail
    - ▶ Apply to small businesses from Easter onwards (but you could approach them from now)
- ▶ If you don't have an employer, you don't have an apprenticeship!



The screenshot shows the GOV.UK website interface for finding an apprenticeship. The page title is "Find an apprenticeship" with the subtitle "Search and apply for an apprenticeship in England". There are two tabs: "Search" (selected) and "Browse". Below the tabs, there is a "Keywords (optional)" section with a text input field containing "All" and a dropdown arrow. A note says "Can include job title, employer or reference number". Below that is a "Your location" section with a text input field and a note "Enter postcode, town or city or use current location".

# What you need

- ▶ Attitude
- ▶ Experience
- ▶ CV
- ▶ Professional email address
- ▶ Professional answer-phone message
- ▶ Able to respond to emails and answer the phone
- ▶ **Persistence**
- ▶ Prepared to work on this over summer
- ▶ Ideally grades 4 and above at GCSE

# What you need (2)

- ▶ A back-up plan
  - ▶ This is particularly important with the economic uncertainty we are facing right now
  - ▶ One that you actually want to do
    - ▶ A traineeship
    - ▶ A college course
    - ▶ Sixth form





# Apprenticeship events

## Applying to Apprenticeships, Colleges & Training Providers

- ▶ **Wednesday 4 November, 6 - 7.30pm**
- ▶ Y11s and parents/carers
- ▶ <https://mhsch.uk/careersevent>

## Apprenticeships: Be Inspired

- ▶ **March 2021**
- ▶ Meet employers looking for apprentices

# Getting help



- ▶ See Mrs Evans, Careers Adviser
  - ▶ Tuesdays after school, E11
  - ▶ Email [careers@meadowhead.sheffield.sch.uk](mailto:careers@meadowhead.sheffield.sch.uk)
- ▶ Events and activities to follow (apprenticeship fairs, employer events)
- ▶ Please share your email address with the careers teams and check it regularly
- ▶ We will contact you with information about events that might interest you.